



Quality Inn & Conference Center

1700 Canyon Road

Ellensburg, WA 98926

509-925-9800

APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. Consistent with the Americans with Disability Act, applicants may request accommodations needed to participate in the application process

PERSONAL INFORMATION:

DATE _____ SOCIAL SECURITY # _____
MUST PROVIDE COPY OF SS CARD

NAME: _____
Last First Middle

ADDRESS _____
STREET CITY STATE ZIP CODE

PHONE # _____
HOME# Cell# Message#

Referred by _____ Are you 18 years of age? _____

POSITION DESIRED

- Front Desk
- Restaurant Server
- Lounge Server
- Banquet Server
- Housekeeping
- MAINTENANCE

DATE YOU CAN START _____

ARE YOU SEEKING: FULL TIME PART TIME DAYS NIGHTS WEEKENDS

ARE YOU EMPLOYED NOW? YES NO

IF SO, MAY WE CONTACT YOUR PRESENT EMPLOYER? YES NO

HAVE YOU EVER BEEN EMPLOYED BY THE ELLENSBURG INN? YES NO

IF SO, WHEN _____

WHAT POSITION _____

EDUCATION

	NAME AND LOCATION OF SCHOOL	LAST YEAR COMPLETED	DID YOU GRADUATE	SUBJECTS STUDIED AND DEGREE RECEIVED
HIGH SCHOOL				
COLLEGE				
TRADE OR BUSINESS SCHOOL				

SPECIAL SKILLS, QUALIFICATIONS AND CONSIDERATION:

List any special skills that you have to offer to the position that you are applying for.

FROM _____ TO _____			
FROM _____ TO _____			
FROM _____ TO _____			
FROM _____ TO _____			

REFERENCES List three persons not related, whom you have known for at least one year.

NAME	ADDRESS	TELEPHONE #	YEARS KNOWN

If you are hired by the Quality Inn & Conference Center, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identify and employment eligibility. You cannot be hired if you cannot comply with these requirements.

I understand that filling out this form does not indicate that there is a position and does not obligate the Quality Inn & Conference Center to hire. I agree to abide by the company rules, policies and procedures, the Quality Inn & Conference Center retains the right to revise it policies and procedures, in whole or in part at any time.

Date: _____ Signature: _____